



Meeting of West Berkshire District Council

Thursday, 30 November, 2023

Summons and Agenda



WestBerkshire
C O U N C I L

To: All Members of the Council

You are requested to attend a meeting of
WEST BERKSHIRE DISTRICT COUNCIL
to be held in the
**COUNCIL OFFICES, MARKET STREET,
NEWBURY**

on

Thursday, 30 November, 2023
at 7.00 pm

Sarah Clarke.

Sarah Clarke
Service Director – Strategy & Governance
West Berkshire District Council

Date of despatch of Agenda: Wednesday, 22 November 2023

AGENDA

Part I

1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any). **(Pages 7 - 8)**

2. **CHAIRMAN'S REMARKS**

The Chairman to report on functions attended since the last meeting and other matters of interest to Members. **(Pages 9 - 10)**

3. **MINUTES**

The Chairman to sign as a correct record the Minutes of the Council meeting held on 5 October 2023. **(Pages 11 - 26)**



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4. DECLARATIONS OF INTEREST

To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#). **(Pages 27 - 28)**

5. PETITIONS

Councillors may present any petition which they have received. These will normally be referred to the appropriate body without discussion. **(Pages 29 - 30)**

6. PUBLIC QUESTIONS

Members of the Executive to answer questions submitted by members of the public in accordance with the Council Procedure Rules contained in the [Council's Constitution](#).

Please note that the list of public questions is shown under Item 6 in the agenda pack when published. **(Pages 31 - 32)**

7. MEMBERSHIP OF COMMITTEES

The Council to agree any changes to the membership of Committees. **(Pages 33 - 34)**

8. LICENSING COMMITTEE

The Council is asked to note that since the last ordinary meeting of the Council, the Licensing Committee met on 6 November 2023. A copy of the of the Minutes of this meeting can be obtained from Democratic Services or via the [Council's website](#) when available. **(Pages 35 - 36)**

9. PERSONNEL COMMITTEE

The Council is asked to note that since the last ordinary meeting of the Council the Personnel Committee has not met.

10. GOVERNANCE COMMITTEE

The Council is asked to note that since the last ordinary meeting of the Council, the Governance Committee met on 13 November and 20 November 2023. Copies of the Minutes of these meetings can be obtained from Democratic Services or via the [Council's website](#) when available.

11. DISTRICT PLANNING COMMITTEE

The Council is asked to note that since the last ordinary meeting of the Council the District Planning Committee has not met.

12. SCRUTINY COMMISSION

The Council is asked to note that since the last ordinary meeting of the Council, the Scrutiny Commission met on 11 October 2023 and 28 November 2023. Copies of the Minutes these meetings can be obtained from Democratic Services or via the [Council's](#)



Agenda - Council to be held on Thursday, 30 November 2023 (continued)

[website](#) when available.

13. HEALTH SCRUTINY COMMITTEE

The Council is asked to note that since the last ordinary meeting of the Council the Health Scrutiny Committee has not met.

14. HEALTH AND WELLBEING BOARD

The Council is asked to note that since the last ordinary meeting of the Council the Health and Wellbeing Board has not met.

15. JOINT PUBLIC PROTECTION COMMITTEE

The Council is asked to note that since the last ordinary meeting of the Council the Joint Public Protection Committee has not met.

16. STATEMENT OF LICENSING POLICY - REVIEW AND CONSULTATION (C4253)

Purpose: To consider the comments received during the consultation on the Statement of Licensing Policy and any ensuing modifications that have been made to the draft policy prior to adopting it with or without further modifications. **(Pages 37 - 90)**

17. DELIVERY OF PUBLIC HEALTH FUNCTIONS IN WEST BERKSHIRE (C4475)

Purpose: This report is to set out the proposed future high-level structure of the Public Health (PH) team in West Berkshire, following a recent review by the Local Government Association. It does not seek to finalise the team-level structure, which will be articulated once the high-level position has been agreed and progressed. **(Pages 91 - 102)**

18. UPDATE ON THE APPOINTMENT OF AND ALLOCATION OF SEATS ON COMMITTEES FOR THE 2023/24 MUNICIPAL YEAR (C4477)

Purpose: At the Annual Meeting of Council which took place on the 25th of May 2023, Council considered and approved a report detailing the allocation and appointment of seats on Committees. The Council has a duty under section 15 of the Local Government Housing Act 1989, to review the allocation of seats as soon as practicable following any change to the groups. Following a change in the membership of one of the political groups, this report proposes a number of minor changes to the allocation of seats and appointments to Committees. **(Pages 103 - 112)**

19. MEMBERS' QUESTIONS

Members of the Executive to answer questions submitted by Members of the Council in accordance with the Council Procedure Rules contained in the [Council's Constitution](#).

Please note that the list of Member questions is shown under Item 19 in the agenda pack when published. **(Pages 113 - 114)**

If you require this information in a different format or translation, please contact Stephen Chard on telephone (01635) 519462.